

**HEADWATERS FOUNDATION FOR JUSTICE**  
**FINANCIAL STATEMENTS**  
**YEARS ENDED JUNE 30, 2018 AND 2017**

**HEADWATERS FOUNDATION FOR JUSTICE  
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## INDEPENDENT AUDITORS' REPORT

Board of Directors  
Headwaters Foundation for Justice  
Minneapolis, Minnesota

We have audited the accompanying financial statements of Headwaters Foundation for Justice which comprise the statements of financial position as of June 30, 2018 and 2017, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditors' Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Board of Directors  
Headwaters Foundation for Justice

***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Headwaters Foundation for Justice as of June 30, 2018 and 2017, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

*CliftonLarsonAllen LLP*

**CliftonLarsonAllen LLP**

Minneapolis, Minnesota  
October 2, 2018

**HEADWATERS FOUNDATION FOR JUSTICE**  
**STATEMENTS OF FINANCIAL POSITION**  
**JUNE 30, 2018 AND 2017**

	2018	2017
<b>ASSETS</b>		
Cash and Cash Equivalents	\$ 2,358,789	\$ 1,209,166
Pledges Receivable, Net	64,767	70,308
Grants and Other Receivables	7,793	113,582
Prepaid Expenses and Other	71,783	44,540
Property and Equipment, Net	7,128	16,805
Investments	3,408,377	3,274,312
Program Related Investments	510,000	510,000
Interest in the Net Assets of The Minneapolis Foundation	1,034,376	977,018
Total Assets	\$ 7,463,013	\$ 6,215,731
<b>LIABILITIES AND NET ASSETS</b>		
<b>LIABILITIES</b>		
Accounts Payable	\$ 30,330	\$ 20,935
Accrued Expenses	16,967	24,204
Grants Payable	-	90,000
Deferred Rent Payable	10,707	11,035
Tenant Security Deposits	1,440	1,880
Total Liabilities	59,444	148,054
<b>NET ASSETS</b>		
Unrestricted	2,785,901	1,430,134
Temporarily Restricted	205,688	225,563
Permanently Restricted	4,411,980	4,411,980
Total Net Assets	7,403,569	6,067,677
Total Liabilities and Net Assets	\$ 7,463,013	\$ 6,215,731

See accompanying Notes to Financial Statements.

**HEADWATERS FOUNDATION FOR JUSTICE  
STATEMENTS OF ACTIVITIES  
YEARS ENDED JUNE 30, 2018 AND 2017**

	2018				2017			
	Unrestricted	Temporarily Restricted	Permanently Restricted	Total	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
<b>REVENUES, GAINS, AND OTHER SUPPORT</b>								
Contributions and Grants	\$ 1,219,271	\$ 135,000	\$ -	\$ 1,354,271	\$ 1,032,638	\$ 230,000	\$ -	\$ 1,262,638
Contributions – Donor Advised Funds	1,659,660	-	-	1,659,660	786,044	-	-	786,044
Program Revenue	-	-	-	-	500	-	-	500
Investment Income	209,908	29,034	-	238,942	333,759	49,646	-	383,405
Change in Beneficial Interests in The Minneapolis Foundation Fund	94,369	-	-	94,369	117,007	-	-	117,007
Special Events, Net of Expenses of \$63,313 and \$56,958, Respectively	85,302	-	-	85,302	76,903	-	-	76,903
Other Operating Revenue	50,596	-	-	50,596	85,046	-	-	85,046
Net Assets Released from Restriction	183,909	(183,909)	-	-	228,947	(228,947)	-	-
Total Revenues, Gains, and Other Support	3,503,015	(19,875)	-	3,483,140	2,660,844	50,699	-	2,711,543
<b>EXPENSES</b>								
Program Services	1,448,699	-	-	1,448,699	1,333,948	-	-	1,333,948
Supporting Services:								
Management and General	456,910	-	-	456,910	307,905	-	-	307,905
Fund Development	241,639	-	-	241,639	176,265	-	-	176,265
Total Supporting Services	698,549	-	-	698,549	484,170	-	-	484,170
Total Expenses	2,147,248	-	-	2,147,248	1,818,118	-	-	1,818,118
<b>CHANGE IN NET ASSETS</b>	1,355,767	(19,875)	-	1,335,892	842,726	50,699	-	893,425
Net Assets - Beginning of Year	1,430,134	225,563	4,411,980	6,067,677	587,408	174,864	4,411,980	5,174,252
<b>NET ASSETS - END OF YEAR</b>	<u>\$ 2,785,901</u>	<u>\$ 205,688</u>	<u>\$ 4,411,980</u>	<u>\$ 7,403,569</u>	<u>\$ 1,430,134</u>	<u>\$ 225,563</u>	<u>\$ 4,411,980</u>	<u>\$ 6,067,677</u>

See accompanying Notes to Financial Statements.

**HEADWATERS FOUNDATION FOR JUSTICE  
STATEMENT OF FUNCTIONAL EXPENSES  
YEAR ENDED JUNE 30, 2018**

	Program Services				Supporting Services			Total
	Grantmaking	Donor Advised	Giving Project	Total	Management and General	Fund Development	Total	
Salaries and Benefits	\$ 171,302	\$ 23,494	\$ 70,603	\$ 265,399	\$ 251,723	\$ 192,436	\$ 444,159	\$ 709,558
Consultants	12,406	2,708	31,425	46,539	7,278	8,620	15,898	62,437
Accountants	-	-	-	-	91,463	-	91,463	91,463
Office Expenses	8,164	3,367	3,251	14,782	6,484	11,499	17,983	32,765
Information Technology	19,668	8,410	5,956	34,034	14,538	1,774	16,312	50,346
Occupancy	26,587	11,481	6,042	44,110	24,390	2,417	26,807	70,917
Conference Conventions and Meetings	26,622	82	11,809	38,513	16,655	8,568	25,223	63,736
Depreciation and Amortization	-	-	-	-	9,677	-	9,677	9,677
Insurance	2,127	918	483	3,528	1,099	193	1,292	4,820
Memberships	148	64	34	246	5,918	13	5,931	6,177
Other Expense	-	1,030	-	1,030	26,435	16,119	42,554	43,584
Bad Debt Expense	-	-	2,684	2,684	-	-	-	2,684
Total Expenses Before Grants	267,024	51,554	132,287	450,865	455,660	241,639	697,299	1,148,164
Grants (Net of Donor Advised Grants)	45,800	-	130,750	176,550	1,250	-	1,250	177,800
Donor Advised Funds Grants	-	821,284	-	821,284	-	-	-	821,284
Total Grants	45,800	821,284	130,750	997,834	1,250	-	1,250	999,084
Total Expenses	\$ 312,824	\$ 872,838	\$ 263,037	\$ 1,448,699	\$ 456,910	\$ 241,639	\$ 698,549	\$ 2,147,248
Percentages	15%	41%	12%	67%	21%	11%	33%	100%

See accompanying Notes to Financial Statements.

**HEADWATERS FOUNDATION FOR JUSTICE  
STATEMENT OF FUNCTIONAL EXPENSES  
YEAR ENDED JUNE 30, 2017**

	Program Services				Supporting Services			
	Grantmaking	Donor Advised	Giving Project	Total	Management and General	Fund Development	Total	Total
Salaries and Benefits	\$ 157,369	\$ 15,971	\$ 30,513	\$ 203,853	\$ 157,764	\$ 127,447	\$ 285,211	\$ 489,064
Consultants	21,994	-	65,660	87,654	4,400	11,990	16,390	104,044
Accountants	-	-	-	-	75,344	-	75,344	75,344
Office Expenses	10,932	4,395	4,474	19,801	-	8,228	8,228	28,029
Information Technology	9,260	3,679	4,726	17,665	6,144	1,790	7,934	25,599
Occupancy	13,968	5,986	5,986	25,940	4,656	2,661	7,317	33,257
Conference Conventions and Meetings	38,178	-	13,773	51,951	14,644	8,484	23,128	75,079
Depreciation and Amortization	-	-	-	-	10,070	-	10,070	10,070
Insurance	2,469	1,058	1,058	4,585	823	471	1,294	5,879
Memberships	2,500	-	-	2,500	4,476	-	4,476	6,976
Other Expense	239	25	1	265	24,291	15,194	39,485	39,750
Bad Debt Expense	-	-	217	217	5,293	-	5,293	5,510
Total Expenses Before Grants	<u>256,909</u>	<u>31,114</u>	<u>126,408</u>	<u>414,431</u>	<u>307,905</u>	<u>176,265</u>	<u>484,170</u>	<u>898,601</u>
Grants (Net of Donor Advised Grants)	54,000	-	180,893	234,893	-	-	-	234,893
Donor Advised Funds Grants	-	684,624	-	684,624	-	-	-	684,624
Total Grants	<u>54,000</u>	<u>684,624</u>	<u>180,893</u>	<u>919,517</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>919,517</u>
Total Expenses	<u>\$ 310,909</u>	<u>\$ 715,738</u>	<u>\$ 307,301</u>	<u>\$ 1,333,948</u>	<u>\$ 307,905</u>	<u>\$ 176,265</u>	<u>\$ 484,170</u>	<u>\$ 1,818,118</u>
Percentages	<u>17%</u>	<u>39%</u>	<u>17%</u>	<u>73%</u>	<u>17%</u>	<u>10%</u>	<u>27%</u>	<u>100%</u>

See accompanying Notes to Financial Statements.



**HEADWATERS FOUNDATION FOR JUSTICE  
STATEMENTS OF CASH FLOWS  
YEARS ENDED JUNE 30, 2018 AND 2017**

	2018	2017
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Change in Net Assets	\$ 1,335,892	\$ 893,425
Adjustment to Reconcile Change in Net Assets to Net Cash Provided by Operating Activities:		
Depreciation and Amortization	9,677	10,070
Net Realized and Unrealized Gain on Investments	(166,423)	(324,999)
Change in Beneficial Interest in The Minneapolis Foundation	(94,369)	(117,007)
Change in Allowance for Uncollectible Pledges	(418)	5,293
(Increase) Decrease in Assets:		
Pledges Receivable	5,959	(56,600)
Grants and Other Receivables	105,789	(99,399)
Prepaid Expenses and Other	(27,243)	(16,511)
Increase (Decrease) in Liabilities:		
Accounts Payable	9,395	(26,617)
Accrued Expenses	(7,237)	16
Grants Payable	(90,000)	90,000
Deferred Rent Payable	(328)	2,183
Tenant Security Deposits	(440)	-
Net Cash Provided by Operating Activities	1,080,254	359,854
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Repayment of Program Related Investments	-	(99,166)
Purchase of Investments	(1,285,639)	(373,100)
Proceeds from Sale of Investments	1,355,008	469,660
Net Cash Provided (Used) by Investing Activities	69,369	(2,606)
<b>NET CHANGE IN CASH AND CASH EQUIVALENTS</b>	1,149,623	357,248
Cash and Cash Equivalents - Beginning of Year	1,209,166	851,918
<b>CASH AND CASH EQUIVALENTS - END OF YEAR</b>	\$ 2,358,789	\$ 1,209,166

See accompanying Notes to Financial Statements.

**HEADWATERS FOUNDATION FOR JUSTICE  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2018 AND 2017**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Foundation**

Established in 1984, Headwaters Foundation for Justice works to amplify the power of community to advance equity and justice. Our programs and initiatives support grassroots organizations and networks of people who want to see a more just and sustainable Minnesota. We use a community-centered process to guide our grantmaking. Since our founding, Headwaters has directed more than \$10 million to organizations representing communities historically excluded from resources and power.

**Description of Program Services**

Grantmaking – This program includes the process of grantee outreach, proposal review, grant tracking, recordkeeping, grants evaluation, and internal grants management. Grantmaking programs include:

- The Giving Project is an innovative new model for funding grassroots groups or projects engaged in social change organizing to achieve social, economic, environmental, and racial justice in diverse communities throughout Minnesota. In fiscal year 2018, the Giving Project, through Democracy in Action, awarded \$130,750 in 16 grants.
- The Fund of the Sacred Circle is directed toward American Indian led grassroots groups or projects in Minnesota and Wisconsin addressing issues of injustice in Native communities. The fund reaffirms the self-determination of American Indians to define and address the needs of their communities in culturally appropriate ways. In fiscal year 2018, the Fund of the Sacred Circle awarded \$40,000 in 4 grants.
- Community Innovation Granting is a program in collaboration with the Bush Foundation, which support communities to use problem solving processes that lead to more effective, equitable, and sustainable solutions. This grant allows communities to increase collective understanding of an issue, generate ideas, and/or test and implement solutions. In fiscal year 2018, \$372,500 in 38 grants.

Donor Advised Funds – Enable individual donors to advance their philanthropic goals and direct resources to social change groups locally and nationally. Headwaters' staff educates donors about social injustice issues, connect them to organizations that match their interests, and provide technical grant making assistance. In fiscal year 2018, Headwaters allocated \$440,283 in 116 Donor Advised Grants.

**HEADWATERS FOUNDATION FOR JUSTICE**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2018 AND 2017**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Basis of Presentation**

The Foundation's financial statements are presented using the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America. Net assets, revenues and gains and losses are classified based on the existence or absence of donor imposed restriction. Accordingly, net assets of the Foundation and changes therein are classified and reported as follows:

Unrestricted – Those resources over which the board of directors has discretionary control.

Temporarily Restricted – Those resources subject to donor-imposed restrictions that are satisfied by actions of the Foundation or passage of time.

Permanently Restricted – Those resources subject to a donor-imposed restriction that they be maintained permanently by the Foundation. The donors of these resources permitted the Foundation to use all or part of the income earned, including capital appreciation on related investments, for unrestricted or temporarily restricted purposes. Permanently restricted net assets include the original contributions related to the General Endowment Fund, the Fund of the Sacred Circle, and the Headwaters Foundation for Justice Fund of The Minneapolis Foundation.

**Cash and Cash Equivalents**

For purposes of the statements of cash flows, the Foundation considers cash on hand and on deposit in banks, and short-term and highly liquid investments to be cash equivalents. Money market investment funds held for endowment purposes are excluded from this classification. At times the balance of deposits may exceed federally insured limits.

**Pledges Receivable**

Pledges receivable are stated at the amount management expects to collect from balances outstanding at year-end. Based on management's assessment of the outstanding balances, it has concluded that realization losses on balance outstanding at year-end will be immaterial. The allowance for the years ended June 30, 2018 and 2017 was \$4,875 and \$5,293, respectively.

**Grants and Other Receivables**

Grants and other receivables consist primarily of cost-reimbursement grants where costs have been incurred prior to year-end and amounts drawn down subsequent to year-end. All amounts are deemed collectible by management and due within one year.

**Revenue Recognition**

Contributions, including unconditional promises to give, are recognized as unrestricted, temporarily restricted, or permanently restricted support, depending on the existence and/or nature of any donor restrictions.

**HEADWATERS FOUNDATION FOR JUSTICE**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2018 AND 2017**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Revenue Recognition (Continued)**

Donor restricted support is reported as an increase in the temporarily or permanently restricted net assets, depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statements of activities as net assets released from restrictions. The Foundation has elected to present temporarily restricted contributions, when restrictions are fulfilled in the same time period as received, within the unrestricted net asset class.

Contributions restricted for the acquisition of long-lived assets are considered released from restriction on a straight-line basis over the estimated useful lives of the assets acquired.

**Property and Equipment**

Property, which consists of leasehold improvements, and equipment, which consists of office furniture and equipment, is stated at cost, if purchased or fair value at date of acquisition for donated property. Depreciation on equipment is computed using the straight-line method over an estimated useful life of three to five years. Amortization of property is computed over the term of the lease. When assets are retired or otherwise disposed of, the recorded value and related accumulated depreciation or amortization is removed from the accounts and any resulting gain or loss is reflected as revenue or expense for the period.

Equipment purchased at a cost of less than \$3,000 is expensed when acquired.

**Investments**

The Foundation reports its investments at fair value, based on quoted market prices. Donated investments are recorded at their fair value on the date of donation. Investment income and realized and unrealized gains and losses are reflected on the statements of activities as investment income or loss.

**Program-Related Investments**

Program-related investments consist of notes receivable from organizations that conduct activities that fulfill the charitable purposes of the Foundation. Program-related investments are initially recorded on the statements of financial position at cost when approved. Uncollected interest earned on these notes receivable is recorded as earned accrued interest receivable, which is included in Prepaid Expenses and Other on the statements of financial position. Program-related investments are recoverable over periods ranging up to three years. Should the lender fail to make progress towards their program goals the Foundation can require repayment. In the event that a program-related investment is subsequently determined to be uncollectible or the value is permanently impaired, the Foundation may record the uncollectible amount as a grant appropriation or record an impairment reserve. There were no allowance or impairment reserve recorded for the years ended June 30, 2018 and 2017.

**HEADWATERS FOUNDATION FOR JUSTICE**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2018 AND 2017**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Interest in the Net Assets of The Minneapolis Foundation**

The Foundation has an interest in the net assets of The Minneapolis Foundation Fund. Accounting for the benefits of the fund follows the provisions of Statement of Financial Accounting Standards relating to the *Transfers of Assets to a Not-for-Profit Foundation or Charitable Trust that Raises or Holds Contributions for Others*.

The Minneapolis Foundation holds a fund for the benefit of the Foundation. The fund has two components; transfers to the fund by the Foundation and matching contributions to the fund by The Minneapolis Foundation. Funds transferred to the fund by the Foundation are recognized as an asset at the estimated fair market value by the Foundation and are classified as permanently restricted. Matching funds from The Minneapolis Foundation are recognized as an asset of The Minneapolis Foundation and are not reflected on the statements of financial position of the Foundation. Annual distributions related to this portion of the fund are reported as contributions to the Foundation in the period received and are recorded as unrestricted. Annual adjustments to the fair values of the amounts reported as assets are recognized as gains or losses and affect unrestricted net assets.

**Fair Value of Measurement**

Fair value measurement standards established a framework for measuring fair value, a fair value hierarchy based on the quality of inputs used to measure fair value, and requires expanded disclosures about fair value measurements.

The Foundation accounts for its investments at fair value. The Foundation has categorized its investments, based on the priority of the inputs to the valuation technique, into a three-level fair value hierarchy.

The fair value hierarchy gives the highest priority to quoted prices in active markets for identical assets or liabilities (Level 1) and the lowest priority to unobservable inputs (Level 3). If the inputs used to measure the financial instruments fall within different levels of the hierarchy, the categorization is based on the lowest level input that is significant to the fair value measurement of the instrument.

Financial assets and liabilities recorded on the statements of financial position are categorized based on the inputs to the valuation techniques as follows:

*Level 1* – Financial assets and liabilities are valued using inputs that are unadjusted quoted prices in active markets accessible at the measurement date of identical financial assets and liabilities. The inputs include those traded on an active exchange, such as the New York Stock Exchange, as well as U.S. Treasury and other U.S. government and agency mortgage-backed securities that are traded by dealers or brokers in active over-the-counter markets.

*Level 2* – Financial assets and liabilities are valued using inputs quoted prices for similar assets, or inputs that are observable, either directly or indirectly for substantially the full term through corroboration with observable market data. Level 2 includes private collateralized mortgage obligations, municipal bonds, and corporate debt securities.

**HEADWATERS FOUNDATION FOR JUSTICE**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2018 AND 2017**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Fair Value of Measurement (Continued)**

*Level 3* – Financial assets and liabilities are valued using pricing inputs which are unobservable for the asset, inputs that reflect the reporting entity's own assumptions about the assumptions market participants would use in pricing the asset. Level 3 includes private equity, venture capital, hedge funds, and real estate. Securities valued using Level 3 inputs include fund held on behalf of Headwaters Foundation for Justice at The Minneapolis Foundation. The underlying securities held at The Minneapolis Foundation are valued using quote market prices; however, the Foundation's interest in the funds held is valued using additional inputs and assumptions.

**Endowment Funds**

*Interpretation of Relevant Law* – In approving endowment, spending and related policies, as part of the prudent and diligent discharge of its duties, the board of directors of the Foundation has relied upon the actions, reports, information, advice, and counsel taken or provided by its duly constituted committees, the duly appointed officers of the Foundation, and legal counsel, and in doing so has interpreted the law to require the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds, absent explicit donor direction to the contrary.

As a result of this interpretation, the Foundation classifies as permanently restricted net assets (a) the original value of gifts donated to the permanent endowment, (b) the original value of subsequent gifts to the permanent endowment, and (c) accumulations to the permanent endowment made to the fund in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund.

In accordance with UPMIFA, the Foundation considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds:

- The duration and preservation of the fund
- The purposes of the Foundation and the donor-restricted endowment fund
- General economic conditions
- The possible effect of inflation and deflation
- The expected total return from income and the appreciation of investments
- Other resources of the Foundation
- The investment policies of the Foundation

*Funds with Deficiencies* – From time to time, the fair value of assets associated with individual donor-restricted endowment funds may fall below the level that the donor or UPMIFA requires the Foundation to retain as a fund of perpetual duration. In accordance with accounting principles generally accepted in the United States of America, deficiencies of this nature are reported in unrestricted net assets. Deficiencies result from unfavorable market fluctuations that may occur throughout the life of the investment and continued appropriation for certain programs deemed prudent by the board of directors. As of June 30, 2018 and 2017, there were deficiencies of \$-0- and \$47,203, respectively.

**HEADWATERS FOUNDATION FOR JUSTICE**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2018 AND 2017**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Endowment Funds (Continued)**

*Spending Policy and the Relationship of the Investment Objectives to the Spending Policy* – The Foundation uses a total return concept in determining allowable distributions from the Endowment Funds, as follows:

*General Endowment Fund and Fund of the Sacred Circle:* Distributions are determined based on the Fund's average investment balance over 16 trailing quarters, using a distribution rate of 4% per annum.

*Headwaters Foundation for Justice Fund of The Minneapolis Foundation:* Headwaters may request distributions from the Fund. Distributions from the Fund will be at the discretion of The Minneapolis Foundation's Board of Trustees, but the Foundation will have the right to submit its recommendations with respect to distributions of income from the Fund. The Foundation's current policy is to distribute 4% of the trailing 12-quarter average fair market value of the Fund.

*Return Objectives and Risk Parameters* – The Foundation has adopted investment and spending policies that attempt to provide growth of principal value to support future income needs. The secondary objective is to provide current income during the formative years of the endowment. Endowment assets include those assets of donor-restricted funds that the Foundation must hold in perpetuity or for a donor-specified period as well as board-designated funds.

Under this policy, as approved by the board of directors, the endowment assets are invested in a manner that is intended to produce results that exceed the price and yield results of the S&P 500 index or the statistical universe for similar funds while assuming a moderate level of investment risk.

*Strategies Employed for Achieving Objectives* – To satisfy its long-term rate-of-return objectives, the Foundation relies on a total return strategy in which investment returns are achieved through both capital appreciation (realized and unrealized) and current yield (interest and dividends). The Foundation targets a diversified asset allocation that places a greater emphasis on equity-based investments to achieve its long-term return objectives within prudent risk constraints.

**Endowment Distribution Policy**

The Foundation uses total return concept in determining allowable distributions from the Endowment Funds, as follows:

**General Endowment Fund and Fund of the Sacred Circle**

Distributions are determined based on the Fund's average investment balance over 16 trailing quarters, using a distribution rate of 4% per annum.

**HEADWATERS FOUNDATION FOR JUSTICE**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2018 AND 2017**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Endowment Distribution Policy (Continued)**

Headwaters Foundation for Justice Fund of The Minneapolis Foundation

Headwaters may request distributions from the Fund. Distributions from the Fund will be at the discretion of The Minneapolis Foundation's Board of Trustees, but the Foundation will have the right to submit its recommendations with respect to distributions of income from the Fund. The Foundation's current policy is to distribute 4% of the trailing 12-quarter average fair market value of the Fund.

**Grants**

Grants are recognized as expenses when approved by the board of directors. Refunds and revisions of grants may occur when grant program needs are less than the awarded amount or the grantee does not meet grant requirements.

**In-Kind Contributed Material and Services**

Contributions of donated noncash assets are recorded at their fair values in the period received. Donated services are recognized as contributions if the services require specialized skills, are performed by persons with those skills, and would otherwise be purchased. In-kind contributions consisted of in-kind goods and services of \$49,713 and \$84,870 at June 30, 2018 and 2017, respectively.

**Functional Allocation of Expenses**

The expenses incurred to provide the various programs and other activities have been summarized on a functional basis in the statements of functional expenses. Except for certain expenses allocated directly, expenses are allocated among the program and supporting services categories based upon estimate of time expended by employees in each functional area.

**Use of Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**Tax-Exempt Status**

The Foundation is tax-exempt under Section 501(c)(3) of the Internal Revenue Code (IRC) and Minnesota Statute 290.05. It is classified as a foundation that is not a private foundation under Section 509(a)(1) of the IRC and contributions by donors are tax deductible.

The Foundation follows accounting standards for uncertain tax positions and files as a tax-exempt organization. During 2018 and 2017, the Foundation has not recognized any liability for uncertain tax positions. The Foundation's tax returns are subject to review and examination by federal and state authorities.



**HEADWATERS FOUNDATION FOR JUSTICE**  
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**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Subsequent Events**

The Foundation has evaluated subsequent events from the statement of financial position date through October 2, 2018, the date at which the financial statements were available to be issued, and determined there are no other items to disclose.

**NOTE 2 PLEDGES RECEIVABLE**

Pledges receivable at June 30 are summarized as follows:

	2018	2017
Pledges Receivable	\$ 69,642	\$ 75,601
Less: Unamortized Discount	-	-
Net Pledges Receivable Before Allowance	69,642	75,601
Allowance	(4,875)	(5,293)
Net Pledges Receivable	<u>\$ 64,767</u>	<u>\$ 70,308</u>

**NOTE 3 INVESTMENTS**

Investments consisted of the following at June 30:

	2018	2017
Cash and Cash Equivalents	\$ 32,226	\$ 48,541
Domestic Equity	1,148,004	1,143,692
International Equity	594,620	560,222
Fixed Income	869,789	765,841
Equity Mutual Funds	763,738	756,016
Total	<u>\$ 3,408,377</u>	<u>\$ 3,274,312</u>

Net investment return consisted of the following for the years ended June 30:

	2018	2017
Investment Income	\$ 72,519	\$ 58,406
Realized Gains	137,125	77,284
Net Unrealized Gains	29,298	247,715
Net Investment Return	<u>\$ 238,942</u>	<u>\$ 383,405</u>

**HEADWATERS FOUNDATION FOR JUSTICE**  
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**NOTE 4 PROPERTY AND EQUIPMENT**

Property and equipment consisted of the following at June 30:

	2018	2017
Office Furniture and Equipment	\$ 152,102	\$ 161,497
Accumulated Depreciation and Amortization	(144,974)	(144,692)
Net Property and Equipment	<u>\$ 7,128</u>	<u>\$ 16,805</u>

Depreciation and amortization expense totaled \$9,677 and \$10,070 for the years ended June 30, 2018 and 2017, respectively.

**NOTE 5 FAIR VALUE MEASUREMENTS**

The Foundation uses fair value measurements to record fair value adjustments to certain assets and liabilities and to determine fair value disclosures. For additional information on how the Foundation values all other assets and liabilities refer to Note 1 – Summary of Significant Accounting Policies.

Assets measured at fair value on a recurring basis at June 30 are as follows:

	2018			Total
	Level 1	Level 2	Level 3	
Investments:				
Domestic Equity	\$ 1,148,004	\$ -	\$ -	\$ 1,148,004
International Equity	594,620	-	-	594,620
Fixed Income	869,789	-	-	869,789
Equity Mutual Funds	419,097	-	-	419,097
Interest in the Net Assets of				
The Minneapolis Foundation	-	-	1,034,376	1,034,376
Total	<u>\$ 3,031,510</u>	<u>\$ -</u>	<u>\$ 1,034,376</u>	4,065,886
Investments Valued at NAV				344,641
Total				<u>\$ 4,410,527</u>
	2017			Total
	Level 1	Level 2	Level 3	
Investments:				
Domestic Equity	\$ 1,143,692	\$ -	\$ -	\$ 1,143,692
International Equity	560,222	-	-	560,222
Fixed Income	765,841	-	-	765,841
Equity Mutual Funds	394,683	-	-	394,683
Interest in the Net Assets of				
The Minneapolis Foundation	-	-	977,018	977,018
Total	<u>\$ 2,864,438</u>	<u>\$ -</u>	<u>\$ 977,018</u>	3,841,456
Investments Valued at NAV				361,333
Total				<u>\$ 4,202,789</u>

**HEADWATERS FOUNDATION FOR JUSTICE**  
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**NOTE 5 FAIR VALUE MEASUREMENTS (CONTINUED)**

**Assets Measured Using Net Asset Value per Share (or its Equivalent)**

The Foundation values certain investment holdings at fair value using their net asset value and has the ability to redeem its investments with the investee at the net asset value per share (or its equivalent) at the measurement date.

Fair Value Measurements of Investments in Certain Entities That Calculate Net Asset Value per Share (or its Equivalent) as of June 30, 2018 and 2017:

	<u>Net Asset Value</u>	<u>Unfunded Commitments</u>	<u>Redemption Frequency (if Currently Eligible)</u>	<u>Redemption Notice Period</u>
Boston Common Small Cap Social Fund	\$ 344,641	\$ -	90 days	Monthly

Boston Common Small Cap Social Fund invests primarily in socially screened U.S. small capitalization equity securities with low valuations. The objective of the Fund is to achieve long-term capital appreciation and the fair value of the fund is estimated using the net asset value per share of the investments.

The Foundation's interest in the net assets of The Minneapolis Foundation have been estimated by management in the absence of readily determinable market values based on information provided by the fund manager. The following table presents the changes in the fair value of the Interest in the Net Assets of The Minneapolis Foundation, Level 3 financial assets for the years ended June 30:

	<u>2018</u>	<u>2017</u>
Balance at the Beginning of the Year	\$ 977,018	\$ 896,767
Change in Beneficial Interests in The Minneapolis Foundation Fund	94,369	117,007
Distributions	<u>(37,011)</u>	<u>(36,756)</u>
Balance at the End of the Year	<u>\$ 1,034,376</u>	<u>\$ 977,018</u>

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**NOTE 6 PROGRAM-RELATED INVESTMENTS**

Program-related investments consist of the following notes receivable at June 30:

	<u>2018</u>	<u>2017</u>
Nonprofit Assistance Fund:		
Matures September 2019	\$ 100,000	\$ 100,000
Matures December 2020	100,000	100,000
Matures September 2021	125,000	125,000
Community Reinvestment Fund:		
Matures November 2018	60,000	60,000
Matures September 2020	125,000	125,000
Total	<u>\$ 510,000</u>	<u>\$ 510,000</u>

**NOTE 7 ENDOWMENT COMPOSITION AND CHANGES TO ENDOWMENT NET ASSETS**

Endowment net assets consisted of the following donor established funds as of June 30:

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Permanently Restricted</u>	<u>2018 Total</u>
General Endowment	\$ 77,230	\$ -	\$ 3,186,156	\$ 3,263,386
Fund of the Sacred Circle	-	103,545	306,922	410,467
Interest in the Net Assets of The Minneapolis Foundation	78,442	-	918,902	997,344
Total	<u>\$ 155,672</u>	<u>\$ 103,545</u>	<u>\$ 4,411,980</u>	<u>\$ 4,671,197</u>

  

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Permanently Restricted</u>	<u>2017 Total</u>
General Endowment	\$ (47,203)	\$ -	\$ 3,186,156	\$ 3,138,953
Fund of the Sacred Circle	-	74,511	306,922	381,433
Interest in the Net Assets of The Minneapolis Foundation	21,084	-	918,902	939,986
Total	<u>\$ (26,119)</u>	<u>\$ 74,511</u>	<u>\$ 4,411,980</u>	<u>\$ 4,460,372</u>

**HEADWATERS FOUNDATION FOR JUSTICE**  
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**NOTE 7 ENDOWMENT COMPOSITION AND CHANGES TO ENDOWMENT NET ASSETS  
(CONTINUED)**

Changes in net assets consisted of the following for the years ended June 30:

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Permanently Restricted</u>	<u>Total</u>
Endowment Investments				
July 1, 2016	\$ (264,310)	\$ 24,865	\$ 4,411,980	\$ 4,172,535
Investment Return:				
Net Investment Income	382,866	49,646	-	432,512
Repayment of endowment loan	50,000	-	-	50,000
Change in Interest in Net Assets of The Minneapolis Foundation	-	-	-	-
Total Investment Return	<u>432,866</u>	<u>49,646</u>	<u>-</u>	<u>482,512</u>
Contributions	-	-	-	-
Endowment Loan	-	-	-	-
Provision for Uncollectible Pledges	-	-	-	-
Appropriations of Endowment Assets for Expenditure	<u>(194,675)</u>	<u>-</u>	<u>-</u>	<u>(194,675)</u>
Endowment Investments				
June 30, 2017	(26,119)	74,511	4,411,980	4,460,372
Investment Return:				
Net Investment Income	271,593	29,034	-	300,627
Repayment of endowment loan	100,000	-	-	100,000
Change in Interest in Net Assets of The Minneapolis Foundation	-	-	-	-
Total Investment Return	<u>371,593</u>	<u>29,034</u>	<u>-</u>	<u>400,627</u>
Contributions	-	-	-	-
Endowment Loan	-	-	-	-
Provision for Uncollectible Pledges	-	-	-	-
Appropriations of Endowment Assets for Expenditure	<u>(189,802)</u>	<u>-</u>	<u>-</u>	<u>(189,802)</u>
Endowment Investments				
June 30, 2018	<u>\$ 155,672</u>	<u>\$ 103,545</u>	<u>\$ 4,411,980</u>	<u>\$ 4,671,197</u>

During 2015, the Foundation borrowed \$150,000 from endowment assets to be used as working capital. The loan is intended to provide an internal source of funds for fluctuating cash needs during the fiscal year 2018. The Foundation plans to accrue monthly interest at 3% rate based on the monthly balance of the amount loan until it is repaid. Repayment of \$50,000 was made at the time of the endowment draw and the remaining balance of \$100,000 was paid in 2018. Balances are \$- and \$100,000 in 2018 and 2017, respectively.

**HEADWATERS FOUNDATION FOR JUSTICE**  
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**NOTE 8 NET ASSETS**

**Temporarily Restricted**

Temporarily restricted net assets consisted of the following:

	2018	2017
Fund of the Sacred Circle Endowment	\$ 103,545	\$ 74,511
Restricted for Time	77,143	76,052
Giving Project	-	75,000
Racial Justice Retreat	25,000	-
Total	<u>\$ 205,688</u>	<u>\$ 225,563</u>

**Restrictions Releases**

Net assets restrictions were released as a result of the following conditions being met:

	2018	2017
Time	\$ 108,909	\$ 166,447
Purpose:		
Giving Project	75,000	62,500
Total	<u>\$ 183,909</u>	<u>\$ 228,947</u>

**Permanently Restricted**

Permanently restricted net assets consisted of the following:

	2018	2017
General Endowment	\$ 3,186,156	\$ 3,186,156
Fund of the Sacred Circle	306,922	306,922
Headwaters Foundation for Justice		
Fund of the Minneapolis Foundation	918,902	918,902
Total	<u>\$ 4,411,980</u>	<u>\$ 4,411,980</u>

**NOTE 9 DONOR ADVISED FUNDS**

The Foundation held donor advised funds amounting to \$1,017,972 and \$415,165 as of June 30, 2018 and 2017, respectively. Donors of the funds have the right to advise the Foundation related to grants from the funds; however, the Foundation's board of directors retains the right to direct the grants. The donor advised funds are included within unrestricted net assets on the statements of financial position.

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**NOTE 10 RETIREMENT PLAN**

Employees of the Foundation meeting certain eligibility requirements are eligible to participate in a contributory 401(k) retirement plan. The Foundation contributes a discretionary amount to the plan which was \$24,406 and \$17,559 for the years ended June 30, 2018 and 2017, respectively.

**NOTE 11 OPERATING LEASES**

The Foundation leases office space under a lease that calls for escalating lease payments through September 30, 2020. The Foundation has subleased portions of office space to four sub-lessees under agreements with expiration dates through September 30, 2020.

Rent expense totaled \$70,916 and \$33,258, net of sublease income of \$37,656 and \$74,707 for the years ended June 30, 2018 and 2017, respectively.

Future minimum lease payments are as follows:

<u>Year Ending June 30,</u>	<u>Amount</u>
2019	\$ 61,969
2020	64,481
2021	17,533
Total	<u>\$ 143,983</u>

As of June 30, 2018, future minimum lease payments of the long-term subleases are as follows:

<u>Year Ending June 30,</u>	<u>Amount</u>
2019	\$ 25,506
2020	3,664
Total	<u>\$ 29,170</u>

**NOTE 12 CONCENTRATIONS OF CREDIT RISK**

Financial instruments that potentially subject Headwaters Foundation for Justice to concentrations of credit risk consist principally of temporary cash investments and pledges receivable. The Foundation places its temporary cash investments with high quality financial institutions and seeks to limit the amount of credit exposure to any one financial institution. At June 30, 2018, 43% of Headwater's gross pledges receivable balance was related to one donor. Additionally, 37% of gross contributions was related to three donors.

**HEADWATERS FOUNDATION FOR JUSTICE**  
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**NOTE 13 INTEREST IN THE NET ASSETS OF THE MINNEAPOLIS FOUNDATION FUND**

The Foundation has established a fund with The Minneapolis Foundation, under terms of the agreement and Memorandum of Understanding. The Minneapolis Foundation has established a separate fund known as the “Headwaters Foundation for Justice Fund” (the Fund). Amounts contributed by the Foundation to the Fund will be matched, up to \$750,000, by contributions to the Fund from The Minneapolis Foundation. The Fund will be used in carrying out its charitable purposes, especially with respect to funding social justice programs as reflected by Headwaters Foundation’s existing and historical grantmaking and capacity building programs and initiatives. As previously mentioned in Note 1, distributions from the Fund will be at the discretion of The Minneapolis Foundation’s Board of Trustees, but the Headwaters Foundation will have the right to submit its recommendations with respect to distributions of income from the Fund. The value of the underlying assets of the Fund, including the portion contributed by The Minneapolis Foundation, was \$2,068,468 and \$1,953,769 at June 30, 2018 and 2017, respectively.

The plan governing the administration of the Fund indicates The Minneapolis Foundation’s Board of Trustees has the power to modify or eliminate any restriction, condition, limitation or trust imposed with respect to the Fund, if, in the sole judgment of the Board of Trustees, such restriction, condition, limitation, or trust becomes necessary, incapable of fulfillment or inconsistent with the charitable needs of the community served by The Minneapolis Foundation.

That portion of the funds derived from amounts placed in the funds by the Headwaters Foundation for Justice is included in the statement of financial position. The balance of the funds are derived from the matching amounts placed there by the Minneapolis Foundation are not included in statements of financial position due to the variance power they hold.

**NOTE 14 RELATED PARTY TRANSACTIONS**

Headwaters Foundation for Justice received \$800,670 and \$244,478 in contributions from board members during the years ended June 30, 2018 and 2017, respectively.